

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF  
DOUGLAS NO. 436 HELD ON WEDNESDAY THE 11<sup>TH</sup> DAY OF JANUARY 2023  
IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION BUILDING  
AT 123 MAIN STREET IN SPEERS, SASKATCHEWAN**

**Present:**

Reeve – Nick W. Partyka  
Councillor Division 1 – James Attrux  
Councillor Division 2 – Randy Bohun  
Councillor Division 3 – Leonard Yasieniuk  
Councillor Division 4 – Howard Linnell  
Councillor Division 5 – Blair Jackson  
Councillor Division 6 - Wayne A. Rafuse  
Administrator Darrin Beaudoin

**Call to Order:** Reeve Nick W. Partyka called the meeting to order at 9:40 a.m.

**Agenda:**

**1/23 Rafuse:** That the Council acknowledge the agenda as prepared by the Administrator for the January 11<sup>th</sup>, 2023 Regular Meeting of the Council of the R.M. of Douglas No. 436.

**CARRIED.**

**Minutes:**

**2/23 Jackson:** That the December 7, 2022 minutes of the Regular Meeting of the Council of the R.M. of Douglas No. 436 as held in the Council Chambers of the Municipal Administration Building at 123 Main Street, be hereby adopted as prepared and presented by the Administrator.

**CARRIED.**

**Financial Report:**

**3/23 Yasieniuk:** That the statement of cash receipts and cash payments and the Bank Reconciliation statement for the R.M. of Douglas No. 436 for the month of December, 2022 be accepted as presented.

**CARRIED.**

**Delegations & Other Reports:**

**4/23 Bohun:** That the R.M. of Douglas No. 436 acknowledge delegations and presentation of verbal reports as follows:

Verbal Reports:

1. Darrin Beaudoin re: miscellaneous municipal matters.
2. Nick Partyka re: 16-43 Regional Waste Site.
3. Dwayne Tanchak re: Municipal maintenance operations

**CARRIED.**

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**2023 Council Remuneration Rate**

**5/23 Attrux:** That the Rural Municipality of Douglas No. 436 set the 2023 council remuneration at \$250.00 per meeting.

**CARRIED.**

**2023 Committee Meetings & Other Municipal Business Rate**

**6/23 Rafuse:** That the Rural Municipality of Douglas No. 436 set the 2023 per diem rate of council committee meetings and other authorized municipal business including supervision of public works be set at \$250.00 per day and \$125.00 per half day.

**CARRIED.**

**2023 Reimbursement Rates of Travel**

**7/23 Jackson:** That the Rural Municipality of Douglas No. 436 set the 2023 reimbursement rate for meeting travel and any other travel necessarily incurred on authorized municipal business for members of council and municipal employees at \$0.68 per kilometer.

**CARRIED.**

**RMAA Workshop**

**8/23 Linnell:** That the Rural Municipality of Douglas No. 436 authorize the administrator, Darrin Beaudoin, to attend the Rural Municipal Administrators Association Workshop in North Battleford on March 22, 2023 with workshop registration and applicable expenses to be paid by the Municipality.

**CARRIED.**

**NorSask Board Fees**

**9/23 Yasieniuk:** That the R.M. of Douglas No. 436 authorize the 2023 NorSask Board Services Fee Schedule as attached to and forming part of these minutes.

**CARRIED.**

**Snowmobile Trail**

**10/23 Bohun:** That the R.M. of Douglas No. 436 hereby approves the development of a signed and maintained snowmobile trail as identified on the Snowmobile Association Map. Permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, of which entry is permitted only on the recreational trail right of way as identified on the attached map.

**CARRIED.**

**Correspondence:**

**11/23 Attrux:** That the following correspondence having been read now be filed in the municipal records.

RMAA – Spring Workshop – NB – March 22, 2023  
NorSask Board Services  
SARM – Statement of Service Fees  
SARM – Annual Convention – Stoon – March 14-16/2023  
Saskatchewan Snowmobile Association – Land Use Permission

**CARRIED.**

**New Business:**

**2023 Appointments**

**12/23 Rafuse:** That the R.M. of Douglas No. 436 approve appointments for the R.M. of Douglas No. 436 for the year 2023 as attached hereto and forming part of these minutes.

**CARRIED.**

**Casual Operator**

**13/23 Jackson:** That the R.M. of Douglas No. 436 hire Greg Grzybowski on a casual basis as an equipment operator at an hourly wage of \$25.00 per hour.

**CARRIED.**

**Audited Financial Statement**

**14/23 Linnell:** That the R.M. of Douglas No. 436 approve the 2021 Audited Financial Statement as prepared by Vantage the Auditors of the Municipality.

**CARRIED.**

**Eligibility Requirements**

**13/23 Yasieniuk:** The Council of the R.M. of Douglas No. 436 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations
  - In good standing with respect to the reporting and remittance of the Educational Property Taxes
  - Adoption of a Council Procedures Bylaw
  - Adoption of an Employee Code of Conduct and
  - All members of council have filed and annually updated their Public Disclosure Statements as required;
- That we understand if any requirements are not met, to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED.**

**Council Meetings**

**14/23 Bohun:** The Council of the R.M. of Douglas No. 436 hold regular meetings of council on the second Wednesday of each month commencing 9:00 a.m., except for the months of May, June, July, August, September, October, when the meetings will commence at 8:00 a.m. to be held at the municipal office in Speers, Saskatchewan at 123 Main Street.

**CARRIED.**

**Bond Coverage**

**15/23 Attrux:** The Council of the R.M. of Douglas No. 436 approve renewing the R.M. of Douglas No. 436 fidelity bond through SARM for 2023 as follows:

Fidelity Bond Coverage	\$200,000.00
Registration Mail Coverage	\$50,000.00
Money & Securities Coverage	\$2,500.00

**CARRIED.**

**Benefits**

**16/23 Rafuse:** The Council of the R.M. of Douglas No. 436 make application to continue participation in SARM Benefits, Long Term Disability, Extended Health, & Dental and Group Life Insurance Plans for the year 2023, in respect of the employees names following and any new employees who are hired through the year 2023:  
Darrin Beaudoin, Dwayne Tanchak, Bruce Kowalchuk, Danny Kylvik, Joseph Tanchak, George Yerex, Terry Foster, and furthermore, that the Municipality continue participation in the elected and appointed official's group coverage at \$30,000.00.

**CARRIED.**

**Liability Insurance**

**17/23 Jackson:** The Council of the R.M. of Douglas No. 436 approve renewal of coverage for 2023 under the SARM Liability Self-Insurance program and furthermore that we continue to purchase an additional \$3,000,000.00 in excess liability insurance coverage through the program.

**CARRIED.**

**Property Insurance**

**18/23 Linnell:** The Council of the R.M. of Douglas No. 436 approve the coverage values for the R.M. of Douglas No. 436 for the 2023 municipal SARM Property Self-Insurance as posed by the Insurer.

**CARRIED.**

**SARM Membership**

**19/23 Yasienuk:** The Council of the R.M. of Douglas No. 436 retain membership with SARM for 2023 and pay the membership fee of \$2,791.44 GST included.

**CARRIED.**

**Community Grant**

**20/23 Attrux:** The Council of the R.M. of Douglas No. 436 allocate 50% of the Saskatchewan Lotteries Community Grant for 2023-2024 to the Community of Richard split 50/50 between the Richard Community Hall and the Richard Curling Rink/Club and 50% to the Village of Speers for the Speers Recreation Board.

**CARRIED.**

**Employee Wages**

**21/23 Rafuse:** The Council of the R.M. of Douglas No. 436 set the outside employees wages for 2023 as follows:  
Dwayne Tanchak, foreman - \$36.00 per hour  
Bruce Kowalchuk, grader operator - \$32.00 per hour  
Terry Foster, truck driver - \$25.00 per hour  
George Yerex, truck driver - \$29.00 per hour  
Danny Kyluik, mower operator - \$32.00 per hour  
Joseph Tanchak, grader operator - \$30.00 per hour

**CARRIED.**

**APAS Membership**

**22/23 Jackson:** The Council of the R.M. of Douglas No. 436 retain membership in the Agricultural Producers Association of Saskatchewan for 2023 and pay the membership fee of \$11,578.92.

**CARRIED.**

**MID Month Salary**

**23/23 Linnell:** The Council of the R.M. of Douglas No. 436 authorize the issuance of mid-month wages for 2023 to outside employees requesting same, based on actual earnings to date of issuance.

**CARRIED.**

**Fuel Requirements**

**24/23 Yasieniuk:** The Council of the R.M. of Douglas No. 436 continue to purchase the Municipalities fuel & oil requirements from the Hafford Co-operative Association Ltd. for 2023.

**CARRIED.**

**BUH Foundation Grant**

**25/23 Attrux:** The Council of the R.M. of Douglas No. 436 approve a grant in the amount of \$1,000.00 to the Battleford Union Hospital Foundation Inc.

**CARRIED.**

**SEASONAL EQUIPMENT OPERATOR**

**26/23 Rafuse:** The Council of the R.M. of Douglas No. 436 offer employment to Terry Foster as a seasonal equipment operator for 2023 at \$25.00 per hour.

**CARRIED.**

**Payment of Accounts:**

**27/23 Jackson:** That the accounts as presented be approved for payment with the list of cheques numbered, 9185 to 9225 totaling \$ 176,784.81 as annexed hereto and forming part of these minutes.

**CARRIED.**

**Adjournment:**

**28/23 Linnell:** That this meeting adjourn at 1:35 p.m.

**CARRIED.**

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Reeve

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Administrator