

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF
DOUGLAS NO. 436 HELD ON WEDNESDAY THE 11th DAY OF DECEMBER, 2019
IN THE MUNICIPAL OFFICE AT SPEERS, SASKATCHEWAN**

Present:

Reeve – Nick W. Partyka
Councillor Division 1 – Jim Attrux
Councillor Division 2 – Randy Bohun
Councillor Division 3 – Leonard Yasieniuk
Councillor Division 4 – Howard Linnell
Councillor Division 5 – Blair Jackson
Councillor Division 6 - Wayne A. Rafuse
Administrator Charles W. Linnell

Councillor Randy Bohun proceeded to fill out his *Public Disclosure Annual Declaration* and deposit it with Administrator.

Call to Order: A quorum being present, Reeve Nick W. Partyka called the meeting to order at 9:00 a.m.

Agenda:

186/19 Attrux: That we approve the agenda as prepared by Administrator for the December 11th, 2019 Regular Meeting of the Council of the R.M. of Douglas No. 436.

CARRIED.

Minutes:

187/19 Bohun: That we adopt the November 20th, 2019 minutes of the Regular Meeting of the Council of the R.M. of Douglas No. 436 as prepared and presented by Administrator.

CARRIED.

Financial Report:

188/19 Yasieniuk: That the statement of cash receipts and cash payments and the bank reconciliation statement for the R.M. of Douglas No. 436 for the month of November, 2019 be accepted as presented.

CARRIED.

Delegations & Other Reports:

189/19 Linnell: That we acknowledge delegations and presentation of verbal reports as follows:

Verbal Reports:

1. Dwayne Tanchak re: municipal maintenance operations.
2. Charles W. Linnell re: miscellaneous municipal matters.
3. Nick Partyka re: APAS Annual General Meeting.

CARRIED.

190/19 Jackson: That the following correspondence having been read now be filed in the Municipal records.

1. Sask Public Safety Agency re: public safety services.
2. Sask Municipal Hail Insurance re: payment for 2019 services.
3. WCB re: 2019 premium rates.
4. SARM re: Rural Integrated Roads for Growth Program.

CARRIED.

New Business:

Administrator's Salary

191/19 Rafuse: That we approve to pay Administrator Charles W. Linnell as per the 2020 Administrators' Suggested Salary Schedule, a salary of \$6,360.00 per a month, payable monthly with a mid-month advance if requested, effective January 1st, 2020.

CARRIED.

SaskTip Annual Membership

192/19 Attrux: That we approve to renew membership with SaskTip for 2019 and pay the membership fee of \$100.00.

CARRIED.

Sask Crime Stoppers Voluntary Contribution.

193/19 Bohun: That we approve to pay Saskatchewan Crime Stoppers 2019 voluntary levy of \$200.00.

CARRIED.

Municipal Revenue Sharing Declaration of Eligibility.

194/19 Yasieniuk: The Council of the R.M. of Douglas No. 436 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Gov't Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld; and

Furthermore that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Gov't Relations.

CARRIED.

Acknowledge Administrator's Verbal Notice of Intention to Retire.

195/19 Linnell: That we acknowledge employee Charles W. Linnell has given verbal notice of intention to retire from his position as Administrator of the R.M. of Douglas No. 436, with proposed retirement date of April 30th, 2020.

CARRIED.

Meeting Lake Regional Park – Appointment

196/19 Jackson: That we appoint Bob Scott to a 2 year term as R.M. of Douglas No. 436 representative to the Meeting Lake Regional Park Authority commencing January 2020.

CARRIED.

Bylaws:

Bylaw 2019-03 to set the fee for issue of a Tax Certificate.

197/19 Rafuse: That Bylaw 2019-03 being a bylaw of the R.M. of Douglas No. 436 to set the fee for issue of a tax certificate be introduced and read a first time.

CARRIED.

198/19 Attrux: That Bylaw 2019-03 be read a second time.

CARRIED.

199/19 Bohun: That Bylaw 2019-03 receive three readings at this meeting.

CARRIED UNANIMOUSLY.

200/19 Yasieniuk: That Bylaw 2019-03 be read a third time and adopted.

CARRIED.

Payment of Accounts:

201/19 Linnell: That the accounts as presented be approved for payment with the list of cheques numbered 7741 to 7775 totaling \$55,682.61 as annexed hereto and forming part of those minutes.

CARRIED.

Adjournment:

202/19 Jackson: That this meeting adjourn at 12:45 p.m.

CARRIED.

Reeve

Administrator