

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF DOUGLAS NO. 436 HELD ON WEDNESDAY THE 12th DAY OF DECEMBER, 2018 IN THE MUNICIPAL OFFICE AT SPEERS, SASKATCHEWAN

Present:

Reeve – Nick W. Partyka
Councillor Division 1 – Jim Attrux
Councillor Division 2 – Randy Bohun
Councillor Division 3 – Leonard Yasieniuk
Councillor Division 4 – Howard L. Linnell
Councillor Division 5 – Blair E. Jackson
Councillor Division 6 - Wayne A. Rafuse
Administrator Charles W. Linnell

Administrator acknowledged receiving Oath of Office and *Public Disclosure Annual Declaration* from Randy Bohun, Councillor of Division 2.

Call to Order: A quorum being present, Reeve Nick W. Partyka called the meeting to order at 9:00 a.m.

Agenda:

204/18 Attrux: That we approve the agenda as prepared by Administrator for the December 12, 2018 Regular Meeting of the Council of the R.M. of Douglas No. 436. **CARRIED.**

Minutes:

205/18 Bohun: That we adopt the November 21, 2018 minutes of the First Meeting After a General Election of the Council of the R.M. of Douglas No. 436 as prepared and presented by Administrator. **CARRIED.**

Financial Report:

206/18 Yasieniuk: That the statement of cash receipts and cash payments and the bank reconciliation statement for the R.M. of Douglas No. 436 for the month of November, 2018 be accepted as presented. **CARRIED.**

Delegations & Other Reports:

207/18 Linnell: That we acknowledge delegations and presentation of verbal reports as follows:

- Verbal Reports:
1. Dwayne Tanchak re: municipal maintenance operations.
 2. Charles W. Linnell re: miscellaneous municipal matters.
 3. Nick Partyka re: Highway #376 meeting; APAS AGM.

Delegations: 1. Terry Fadish re: haying NE 11-43-10-W3 **CARRIED.**

Correspondence:

Approve Road Maintenance Agreement No. H18078-436-01 re; haul of aggregate
208/18 Jackson: That we approve to enter into Road Maintenance Agreement No. H18078-436-01 with Saskatchewan Ministry of Highways & Infrastructure for the purpose of hauling aggregate to their stockpile locations during the winter months; and furthermore that we authorize Reeve and Administrator to sign and execute the said agreement, a copy herewith attached to these minutes. **CARRIED.**

209/18 Rafuse: That the following correspondence having been read now be filed in the municipal records:

- APAS re: 2019 membership renewal.
- SARM re: release on trespass changes.
- WCB re: Danny Kynuik claim appeal.
- Ministry of Highways re: aggregate haul agreement.

CARRIED.

New Business:

Approvals to farm undeveloped road allowance between SW 4-45-13-W3 & NW 33-44-13-W3

210/18 Attrux: That we approve to inform Stu Hayward that Council for the R.M. of Douglas No. 436 has no objection to his request to farm the north half of the undeveloped and unused road allowance between SW 4-45-13-W3 and NW 33-44-13-W3, and for Hillview Ventures Inc. to farm the south half of the said road allowance; until such time as we deem the said road allowance to be required for land access.

CARRIED.

Approve to transfer custom work arrears accounts to taxes at year end

211/18 Bohun: That we approve to authorize Administrator, as per section 405(3) of “The Municipalities Act” to add the following custom work accounts to the taxes of the respective account holders, if the accounts are outstanding as at December 31, 2018: Joseph Vangool; \$1,102.91; Garry Napastuk: \$1,465.30

CARRIED.

Long-term service award, Bruce Kowalchuk

212/18 Yasienuik: That we acknowledge as of April 26th, 2019 employee Bruce Kowalchuk will have worked 15 years for the R.M. of Douglas No. 436 and furthermore that we approve to pay him a long-term service award of \$1,500.00 upon commencement of work in the Spring in lieu of the above.

CARRIED.

Long-term service award, Danny Kynuik

213/18 Linnell: That we acknowledge as of May 1st, 2019 employee Danny Kynuik will have worked 5 years for the R.M. of Douglas No. 436 and furthermore that we approve to pay him a long-term service award of \$500.00 upon commencement of work in the Spring in lieu of the above.

CARRIED.

Cancel outstanding/stale dated cheques #6051 & #6296

214/18 Jackson: That we approve to cancel the following outstanding and stale dated cheques and apply the corresponding amounts to 2018 “Other Revenue”:

- Cheque #6051 - \$23.65 issued to Aber Bel Farms Ltd., August 31/2016 re overpaid tax refunded;
- Cheque #6296 - \$510.00 issued to Gordon Moore, February 8/2017 re beaver control.

CARRIED.

Approve Capital transfers for 2018

215/18 Attrux: That we approve to authorize Administrator to transfer \$69,000.00 from appropriated “Future Expenditure/Capital Trust Fund” (account #310-100-100); \$154,035.64 from appropriated “Reserves – Future Expenditure” (account #310-100-200); and \$87,144.36 from unappropriated “Operating Fund – Surplus” (account #390-900-900) for purchase of budgeted 2018 Capital Expenditures in amount of \$310,180.00.

CARRIED.

Approve Administrator 2019 salary

216/18 Rafuse: That we approve to pay Administrator Charles W. Linnell, as per the 2019 Administrators' Suggested Salary Schedule, a salary of \$6,260.00 per a month, payable monthly with a mid-month advance if requested, effective January 1st, 2019.
CARRIED.

Approve employee lay-off

217/18 Bohun: That we approve employee lay-off as follows:
Rick Kindrachuk – December 14, 2018

CARRIED.

Payment of Accounts:

218/18 Yasieniuk: That the accounts as presented be approved for payment with the list of cheques numbered, 7225 to 7262 totaling \$82,466.66 as annexed hereto and forming part of these minutes.

CARRIED.

Adjournment:

219/18 Linnell: That this meeting adjourn at 12:45 p.m.

CARRIED.

Reeve

Administrator